

MHA and MHA/MBA Incoming Class of 2024 Resume Book

School of Public Health
University of Pittsburgh



Department of Health Policy and Management

Incoming Class of 2024

Program	Students	PA Residents	Foreign Citizens	Graduated from PA Undergraduate Institution	Full-Time Work Experience	Full-Time Student	Part-Time Student
MHA	12	5	2	4	5	11	1
MHA/MBA	1	0	0	0	0	1	0
Totals	13	5	2	4	5	12	1

Undergraduate Institutions

University of Pittsburgh (3)
Arizona State University
Bangalore University
Indiana University of Pennsylvania
San Diego State University
University of Maryland
University of North Carolina-Chapel Hill
University of San Diego
University of Toledo
University of Western Ontario
Virginia Commonwealth University

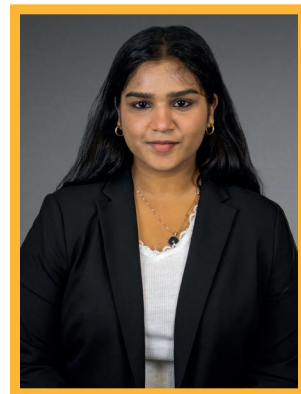
Undergraduate Majors

Accounting/Finance
Behavioral Science
Business Administration
Communication Science and Disorders
Global Health
Health
Health Administration
Health Services Management
Kinesiology (3)
Nutrition and Dietetics
Public Policy

Neeharika Balaji

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EDUCATION

- 2026 **University of Pittsburgh**, Pittsburgh, PA
Master of Health Administration
- 2023 **St. Joseph's College of Commerce**, Bangalore, Karnataka
Bachelor of Business Administration
Minor(s): International Business

PROFESSIONAL EXPERIENCE

- 08/2023–07/2024 **Deutsche Bank**, Bangalore, Karnataka
Reference Data Analyst
- Opening/maintaining of trade accounts for priority clients within the standard turn-around time and engaged in various UAT testing.
 - Produced weekly reports using advanced excel spreadsheet functions for the data received from different teams.
 - Documented effective and replicable methods for extracting data and organizing data sources.
- 06/2021–01/2023 **The Boring News Co**, Bangalore, Karnataka
Lead Designer
- Led a team of 5 people for 1 year and 8 months and individually illustrated over 500 unique illustrations for the daily newsletter.
 - Developed design deliverables via Adobe Photoshop & Adobe Illustrator that elevated, differentiated, and functioned on-brand and on-strategy.
- 07/2021–10/2021 **The Boring News Co**, Bangalore, Karnataka
Program Manager
- Worked towards growing the referral program by 8,000 subscribers.
 - Curated training materials and coordinated training sessions for over 100 interns.

LEADERSHIP AND SERVICE ACTIVITIES

- 08/2022–05/2023 President, St Joseph's College of Commerce, Youth for Democracy and Constitution
- 08/2022–05/2023 Core team, St Joseph's College of Commerce, College Marketing & PR Teams
- 07/2021–05/2023 Core team, St Joseph's College of Commerce, SJCC Library Project
- 08/2021–06/2022 Vice-President, St Joseph's College of Commerce, Youth for Democracy and Constitution
- 04/2021–08/2022 Recruiter & Tutor, Akalka Organization (NGO)

HONORS AND AWARDS

- 2023 Outstanding contribution to Youth for Democracy and Constitution, St Joseph's College of Commerce
- 2023 Outstanding contribution in the field of sports – Roller Skating, St Joseph's College of Commerce
- 2023 Outstanding contribution to college clubs – Marketing Team, St Joseph's College of Commerce
- 2023 Outstanding contribution to college clubs – PR Team, St Joseph's College of Commerce
- 2022 Sportsperson of the year - women, St Joseph's College of Commerce

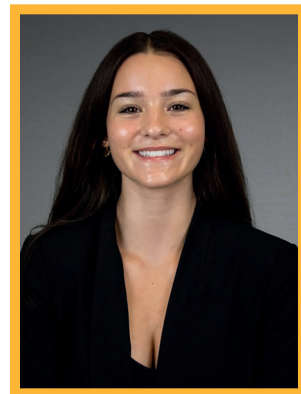
PROFESSIONAL AFFILIATIONS AND CERTIFICATIONS

- 12/2023–02/2024 Introduction to Healthcare, Stanford University via Coursera
- 12/2023–02/2024 Healthcare Marketplace, University of Minnesota via Coursera

Michelle Breit

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EDUCATION

- 2026 **University of Pittsburgh**, Pittsburgh, PA
Master of Health Administration
- 2023 **The University of North Carolina at Chapel Hill**, Chapel Hill, NC
Bachelor of Arts in Public Policy; Political Science
Minor(s): Data Science

PROFESSIONAL EXPERIENCE

- 01/2024–Present **University of Pittsburgh Department of Medicine**, Pittsburgh, PA
Administrative Coordinator
- Analyze operations of the Translational Research Center and propose cost alternatives
 - Design and conduct Pitt Staff Satisfaction Survey across the Department of Medicine
 - Understand the principles of hospital operations, clinical analytics, and insurance
- 08/2023–12/2023 **WomenNC**, Chapel Hill, NC
Capstone Research Leader
- Wrote 45pg. thesis discussing human trafficking in North Carolina and modeled a prevention education curriculum as a policy solution
 - Created an interactive, user-friendly webpage with a brief overview and data exploration maps
- 08/2022–12/2023 **UNC Violence Prevention & Advocacy Services**, Chapel Hill, NC
Peer Educator
- Facilitated 2-3hr. seminars for UNC students, faculty, and staff on violence prevention, bystander intervention, and trauma-informed support
 - Provided knowledge and space to reevaluate and destigmatize sociocultural norms surrounding topics of sexual violence
 - Proposed and led the coordination of a campus-wide awareness campaign, culminating in a permanent display of a denim quilt in the university's student union
- 05/2023–08/2023 **University of Pittsburgh Medical Center (UPMC)**, Pittsburgh, PA
Hospitality Associate / Administrative Shadow
- Gained insight into day-to-day operations and administrative functions (i.e. capacity and overflow meetings, leadership and complaint management)
 - Served as liaison between nursing staff and patients

LEADERSHIP AND SERVICE ACTIVITIES

- 08/2023–12/2023 Crisis Response Advocate, Orange County Rape Crisis Center
- 01/2023–05/2023 Founder, Denim Day Carolina, UNC Violence Prevention and Advocacy Services
- 10/2022–06/2024 Middle & Early High School Tutor, Self-Employed

HONORS AND AWARDS

- 2024 Conference Speaker, 68th United Nations Commission on the Status of Women (CSW)
- 2024 Conference Speaker, UNC Pembroke's 7th Annual Human Trafficking Conference
- 2024 Health Policy and Management Achievement Award, University of Pittsburgh
- 2024 Public Health Futures Award, University of Pittsburgh
- 2023 With Distinction, The University of North Carolina at Chapel Hill

Akanksha Choudhary

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EDUCATION

- 2026 **University of Pittsburgh**, Pittsburgh, PA
Master of Health Administration
- 2024 **University of San Diego**, San Diego, CA
Bachelor of Arts in Behavioral Neuroscience
Minor(s): Chemistry & Business Administration

PROFESSIONAL EXPERIENCE

- 08/2022–05/2024 **ACES**, San Diego, CA
Registered Behavior Technician / Behavior Interventionist
- Create and execute tailored Autism treatment programs fostering skill development.
 - Employ empathetic, naturalistic interventions adaptable to each child's distinct needs.
- 09/2023–12/2023 **University of San Diego**, San Diego, CA
Teacher's Assistant
- Conduct preparatory sessions for current BioPsychology students.
 - Taught BioPsychology concepts and helped with study skills and time management.
- 06/2020–08/2022 **Firecrest Dentistry**, San Ramon, CA
Receptionist
- Effectively served as a front desk assistant, helping patients.
 - Assist in general administration duties.

LEADERSHIP AND SERVICE ACTIVITIES

- 01/2024–05/2024 Intern, Scripps Hospital, San Diego, CA
- 01/2024–01/2024 Intern, Southern Hills Hospital, Las Vegas, NV
- 06/2021–08/2022 Summer Intern, Premier Healthcare, Dublin, CA
- 03/2022–01/2023 Volunteer, Kearny Mesa VA Clinic, San Diego, CA

HONORS AND AWARDS

- 2024 Dean's List, Second Honors, University of San Diego
- 2021 Dean's List, Second Honors, University of San Diego
- 2020 Presidential Scholarship, University of San Diego

PROFESSIONAL AFFILIATIONS AND CERTIFICATIONS

- 11/2022–11/2024 Registered Behavior Technician National Certification, BACB
- 08/2022–Present CPR & BLS Certification, American Red Cross

Adrianna Feorene

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EDUCATION

- 2028 **University of Pittsburgh, Pittsburgh, PA**
Master of Health Administration
- 2023 **Indiana University of Pennsylvania, Indiana, PA**
Bachelor of Science in Nutrition and Dietetics

PROFESSIONAL EXPERIENCE

- 04/2024–Present **University of Pittsburgh, Department of Family Medicine and Medicine, Pittsburgh, PA**
Financial Assistant
- Work alongside the Assistant Director of Business Administration of Family Medicine with the financials and tasks for the department.
 - Work alongside the Director of Academics of Medicine with the financials and tasks within the department and divisions.
 - Work on space management projects for the Department of Family Medicine and Department of Medicine
- 06/2023–03/2024 **University of Pittsburgh, Department of Medicine, Pittsburgh, PA**
Administrative Coordinator
- Works on tasks from the Finance Manager
 - Pull monthly reports and put into specific folders for the Finance Manager
 - Work on financial statements and tasks for the Department of Medicine
 - Work on space management projects for the Department of Medicine

LEADERSHIP AND SERVICE ACTIVITIES

- 01/2022–12/2022 Vice President of Academics Excellence, Sigma Kappa Sorority at Indiana University of Pennsylvania
- 08/2021–12/2021 Panhellenic Delegate, Sigma Kappa Sorority at Indiana University of Pennsylvania
- 01/2021–12/2021 House Manager, Sigma Kappa Sorority at Indiana University of Pennsylvania
- 03/2020–05/2023 Member, Sigma Kappa Sorority at Indiana University of Pennsylvania
- 08/2022–05/2023 Member, Student Association of Nutrition and Dietetics at Indiana University of Pennsylvania

HONORS AND AWARDS

- 2023 Graduated Cum Laude, Indiana University of Pennsylvania
- 2022–2023 Dean's List, Indiana University of Pennsylvania

PROFESSIONAL AFFILIATIONS AND CERTIFICATIONS

- 10/2023–10/2023 Project Management Basics in Higher Education, Training/Certification at The University of Pittsburgh
- 11/2023–11/2023 Strategies for Success in Professional Correspondence, Training/Certification at The University of Pittsburgh
- 11/2023–11/2023 Managing Up, Training/Certification at The University of Pittsburgh

Jamie Goldman

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EDUCATION

2027	University of Pittsburgh , Pittsburgh, PA <i>Master of Health Administration</i> <i>Master of Business Administration</i>
2024	University of Toledo , Toledo, Ohio <i>Bachelor of Business Administration</i> (Finance and Human Resource Management)

PROFESSIONAL EXPERIENCE

07/2019–08/2024	Sluggers and Putters Amusement Park , Canal Fulton, Ohio <i>HR Coordinator and Customer Experience Manager</i> <ul style="list-style-type: none">• Onboarding new hires across all departments• Organizing and hosting company outings and birthday parties• Leading and directing the sales team
05/2023–08/2023	Aultman Hospital , Canton, Ohio <i>Financial Planning and Analysis Intern</i> <ul style="list-style-type: none">• Analyzed cash flow for different cost centers• Assisted in upcoming budget decisions• Communicated with the finance team about all findings throughout each month

LEADERSHIP AND SERVICE ACTIVITIES

05/2024–Present	Finance Advisor, Alpha Chi Omega
01/2022–12/2022	Vice President Finance, Alpha Chi Omega

HONORS AND AWARDS

2024	Magna Cum Laude, University of Toledo
2020–2024	Dean's List, University of Toledo

PROFESSIONAL AFFILIATIONS AND CERTIFICATIONS

04/2023–05/2024	Member, Mortar Board Senior National Honor Society
02/2022–05/2024	Member, Order of Omega
09/2021–05/2024	Member, Women in Business Leadership
10/2020–05/2024	Member, Alpha Chi Omega

Jonathan Jiang

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EDUCATION

- 2026 **University of Pittsburgh**, Pittsburgh, PA
Master of Health Administration
- 2024 **Virginia Commonwealth University**, Richmond, VA
Bachelor of Science in Health, Physical Education and Exercise Science
Minor(s): Psychology

PROFESSIONAL EXPERIENCE

- 05/2023–07/2024 **Pinnacle Treatment Centers**, Richmond, VA
Medical Assistant, Shadowing Psychiatry
- Participated in training and professional development activities building adroitness in addiction medicine, patient-sensitive care, and cultural dependency
 - Assisted in clinical evaluations for adults suffering from drug abuse (such as opioids, heroin, synthetic opioids, and prescription painkillers)
- 08/2023–05/2024 **Virginia Commonwealth University**, Richmond, VA
Research Assistant, Social Psychology & Neurology Lab
- Maintained accurate records of research procedures, data, and findings
 - Assisted in research design under the guidance of fellow doctoral students as well as performed data collection with Qualtrics and data cleaning with Excel
- 05/2023–09/2023 **HCA Healthcare, CJW Medical Center**, Richmond, VA
Cardiac Rehabilitation Intern, Shadowing Cardiothoracic Surgery
- Observed a coronary artery bypass graft (CABG) surgery that addressed a critical cardiac blockage, gaining insight into surgical techniques and patient management under high-risk conditions
 - Helped educate patients and families about the importance of cardiac health, risk factors, and exercise management
- 05/2022–08/2022 **Loudoun Neurology Associates**, Dr. Parminder Chawla, MD., Ashburn, VA
Medical Assistant, Shadowing Neurology
- Assisted in electroencephalogram (EEG) testing, nerve conduction studies (NCS), and electromyography (EMG) testing
 - Compiled a presentation of how Peripheral Neuropathy affects patients' daily activities of living and created a PowerPoint of tips that can be utilized for patients to increase outlook of life

LEADERSHIP AND SERVICE ACTIVITIES

- 01/2023–05/2023 Student Mentor, River City Inclusive Gym (RCIG)
- 01/2022–11/2022 Volunteer Collector, American Red Cross
- 11/2021–11/2022 Recruitment Executive, Lambda Chi Alpha Fraternity

HONORS AND AWARDS

- 2024 Health Policy and Management Achievement Award, University of Pittsburgh
- 2024 Public Health Future Award, University of Pittsburgh

PROFESSIONAL AFFILIATIONS AND CERTIFICATIONS

- 08/2023–Present Member, American College of Healthcare Executives
- 11/2022–Present Adult First Aid/CPR/AED Certificate, American Red Cross
- 02/2024 Data Analytics Specialization Certificate, Google

Stuti Kapadia

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EDUCATION

- 2026 **University of Pittsburgh**, Pittsburgh, PA
Master of Health Administration
- 2024 **University of Pittsburgh**, Pittsburgh, PA
Bachelor of Art in Communication Sciences and Disorders
Certificate(s): American Sign Language

PROFESSIONAL EXPERIENCE

- 05/2024–07/2024 **Paoli Hospital**, Paoli, PA
Patient Transport
- Safely and efficiently transported patients to and from their rooms to various medical tests and procedures, ensuring timely arrival.
 - Provided compassionate care and support to patients during transport, addressing any concerns and ensuring their comfort.
 - Collaborated with medical staff to coordinate patient movements, maintaining clear communication and adhering to hospital protocols and safety guidelines.
- 08/2021–05/2024 **University of Pittsburgh**, Pittsburgh, PA
Customer Care Specialist
- Assisted students, faculty, and parents, resolving issues promptly with diplomatic and efficient communication
 - Directed inquiries to the appropriate departments, ensuring swift resolution and customer satisfaction.
 - Rectified issues related to students' IDs, ensuring accuracy and reliability.
- 04/2023–07/2023 **Medical Youth**, Philadelphia, PA
Communications and Outreach Intern
- Empowered high school students, facilitating essential life-saving skill training and mentorship programs.
 - Coordinated communication between first responders and students for Basic Life Support events.
 - Expanded opportunities for university students to mentor and support high school students.

LEADERSHIP AND SERVICE ACTIVITIES

- 08/2020–05/2021 Jumpstart Corps Member, AmeriCorps
- 08/2021–05/2023 Jumpstart Team Leader, AmeriCorps
- 05/2023–07/2023 Volunteer Research Assistant, Temple University

HONORS AND AWARDS

- 2024 Dean's List, University of Pittsburgh
- 2023 Segal Education Award, AmeriCorps
- 2022 Segal Education Award, AmeriCorps
- 2020 Dean's List, University of Pittsburgh

Mehak Khela

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EDUCATION

- 2026 **University of Pittsburgh**, Pittsburgh, PA
Master of Health Administration
- 2024 **University of Western Ontario**, London, Ontario
Bachelor of Arts in Kinesiology (Honors Specialization)

PROFESSIONAL EXPERIENCE

- 07/2024–09/2024 **Arbeau Sports Medicine Centre**, London, Ontario
Administrative Assistant
- Took on face-to-face interactions with patients to answer questions and/or concerns relating to their appointments, billing, and treatment
 - Assisted physicians and other medical professionals with creating insurance and physiotherapy prescriptions, taking patient history, and prepping injection materials
 - Assisted with administrative tasks which included scheduling patients, contacting family doctors, and attending to waitlists
- 09/2023–04/2024 **Arbeau Sports Medicine Centre**, London, Ontario
Practicum Student
- Assisted physicians with various tasks around the clinic including taking patient history, resetting injection trays, and creating insurance prescriptions
 - Gained knowledge relating to the treatment of various musculoskeletal conditions and administrative tasks such as scheduling patient appointments
- 11/2022–05/2023 **VON**, London, Ontario
Fitness Instructor
- SMART certified in senior fitness classes which allowed me to create fitness programming that was tailored for various levels of mobility and difficulty
 - Provided essential information about aging and safety to participants during fitness classes with topics ranging from physical ailments to nutritional information

LEADERSHIP AND SERVICE ACTIVITIES

- 02/2018–07/2023 Co-Founder, ThinkSTEM Education
- 09/2021–04/2022 Mentor, WEFIRST Robotics
- 09/2023–04/2024 EDI Subcommittee Member, Kinesiology Student Council

Madigan Lublin

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EDUCATION

- 2026 **University of Pittsburgh**, Pittsburgh, PA
Master of Health Administration
- 2024 **University of Pittsburgh**, Pittsburgh, PA
Bachelor of Arts in Health Services
Certificate(s): Communications

PROFESSIONAL EXPERIENCE

- 08/2020–Present **University of Pittsburgh**, Pittsburgh, PA
Women's Lacrosse Student-Athlete
- Complete 20+ hours of training, practice and competition while balancing a rigorous course load
 - Selected to be one of fourteen original members of the inaugural Pitt Women's Lacrosse team
 - Utilize problem solving and communication skills while maintaining a competitive and positive environment
- 06/2023–07/2023 **University of Valencia**, Valencia, Spain
Epidemiology Intern
- Conducted 50+ bibliographical research and article revisions
 - Assisted with creation and management of research databases
 - Supported research team in other daily organizational tasks
- 06/2020–08/2023 **Aces Elite Lacrosse Club**, Rochester, NY
Club Lacrosse Coach
- Coached sixteen athletes aged 10-12 through daily practices and weekend tournaments focusing on skill development and general athletic ability
 - Generated a daily practice plan by assessing team strengths and weaknesses
 - Communicated plans and schedules between players, parents and other coaches utilizing multiple channels

LEADERSHIP AND SERVICE ACTIVITIES

- 08/2023–Present General Member, Student Athlete Advisory Committee
- 08/2020–Present Volunteer, Pitt Athletics, Served 35+ commitments
- 03/2022–Present Volunteer, Friends of Jaclyn Foundation
- 02/2021–04/2021 Volunteer, Headstrong Foundation

HONORS AND AWARDS

- 2023-2024 Atlantic Coast Conference All-Academic Team
- 2022-2023 Atlantic Coast Conference Academic Honor Roll

PROFESSIONAL AFFILIATIONS AND CERTIFICATIONS

- 12/2023–Present First Aid/CPR/AED, University of Pittsburgh Medical Center

Peyton Miller

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EDUCATION

- 2026 **University of Pittsburgh**, Pittsburgh, PA
Master of Health Administration
- 2024 **University of Pittsburgh**, Pittsburgh, PA
Bachelor of Science in Health Services (Managing Health Services Programs and Projects)
Minor(s): Sociology

PROFESSIONAL EXPERIENCE

- 02/2024–Present **UPMC**, Pittsburgh, PA
Student Intern on Project Management Team
- Use of Data on Software Applications tailored to Analyze UPMC Statistics
 - Reporting and Organization of Findings with use of Microsoft Programs
 - Presenting Conclusions to Leadership of Divisional Teams
- 04/2021–12/2022 **Target Retail Department Store**, Bethel Park, Pittsburgh
Fulfillment Team Member
- Completed Pick-up and Delivery Orders for Guests
 - Answered Questions for Guests Needing Assistance
 - Received Phone Calls Helping Guests with Questions

LEADERSHIP AND SERVICE ACTIVITIES

- 08/2022–04/2024 General Member, University of Pittsburgh Bookmarked

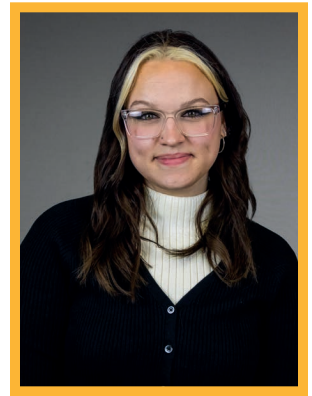
HONORS AND AWARDS

- 2024 Summa Cum Laude, University of Pittsburgh

Kendall Ruffner

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EDUCATION

2026	University of Pittsburgh , Pittsburgh, PA <i>Master of Health Administration</i>
2024	Arizona State University , Tempe, Arizona <i>Bachelor of Arts in Global Health</i> Minor(s): Healthcare Compliance and Regulations, Real Estate, Educational Studies

PROFESSIONAL EXPERIENCE

05/2024–Present	Dance Expressions by Erica , Irwin, Pennsylvania <i>Dance Instructor</i> <ul style="list-style-type: none">• Teach preschool aged children in various styles and levels of dance (ballet, tap, contemporary, lyrical, and hip hop)• Help children learn to engage in active and creative movement• Create a fun and positive team-based atmosphere for students
06/2023–05/2024	Arizona State University, The College of Liberal Arts and Sciences , Tempe, Arizona <i>Grader</i> <ul style="list-style-type: none">• Provide comprehensive and meaningful feedback to students, while maintaining strict adherence to academic standards• Work with students of various backgrounds and needs• Coordinate with lead professor about student progress and academic expectations
07/2023–12/2024	Arizona State University, The School of Human Evolution and Social Change , Tempe, Arizona <i>Researcher for Project Titled 'Experiencing Water Insecurity and Thirst'</i> <ul style="list-style-type: none">• Clarify the research question and develop an interview tool• Distribute surveys and complete interviews in neighborhoods around Phoenix• Assess survey results

LEADERSHIP AND SERVICE ACTIVITIES

05/2024–Present	Active Member, Phi Beta Kappa
08/2021–01/2023	VP of Membership, Omega Phi Alpha National Service Sorority
08/2022–12/2022	Teaching/Learning Assistant Barrett, The Honors College

HONORS AND AWARDS

2024	Summa Cum Laude Arizona State University
2021-2024	Dean's List, Arizona State University
2022-2024	New American University Scholar, Arizona State University
2022-2024	Global Education Office Diversity Scholarship, Arizona State University
2023	Global Education Office Diversity Scholarship, Arizona State University

PROFESSIONAL AFFILIATIONS AND CERTIFICATIONS

05/2024–Present	Member, Phi Beta Kappa
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Natalya Temple

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EDUCATION

- 2026 **University of Pittsburgh**, Pittsburgh, PA
Master of Health Administration
- 2022 **San Diego State University**, San Diego, CA
Bachelor of Science in Kinesiology

PROFESSIONAL EXPERIENCE

- 02/2024–08/2024 **Jewish Silicon Valley**, Los Gatos, CA
Member Support Staff
- Welcoming members of the JCC
 - Fostering a safe and welcoming environment
 - Managing the fitness floor
 - Being responsive to members and guests by offering assistance
 - Educating members on the safe and correct use of cardio and weight training equipment
- 06/2022–09/2023 **VibrantCare Rehabilitation**, Los Gatos, CA
Rehabilitation Aide
- Demonstrating and supervising rehabilitative exercises with patients under the guidance of a Physical Therapist; providing encouragement and education to patients
 - Overseeing the cleanliness of the clinic
 - Setting up exercise equipment and applying modalities such as ultrasound, electric stimulation, and ice/hot packs
 - Front desk duties including answering phones, scheduling patients, and checking insurance authorization status of patients
 - General clinic operations management

LEADERSHIP AND SERVICE ACTIVITIES

- 08/2021–05/2022 President, San Diego State Women's Club Water Polo Team
- 02/2021–04/2021 Volunteer, It's All About the Kids

HONORS AND AWARDS

- 2019-2022 Dean's List Semester Honors, San Diego State University

PROFESSIONAL AFFILIATIONS AND CERTIFICATIONS

- 08/2021–08/2025 Certified Clinical Medical Assistant, Advanced eClinical Training
- 06/2023–06/2025 Professional Lifeguarding, CPR/AED for the Professional Rescuer, and Community First Aid, American Lifeguard Association

Take V. G. Velasquez

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EDUCATION

- 2026 **University of Pittsburgh**, Pittsburgh, PA
Master of Health Administration
- 2018 **University of Maryland GC**, Adelphi, MD
Bachelor of Science in Health Services Management

PROFESSIONAL EXPERIENCE

- 05/2024–Present **US Department of Health and Human Services (HHS)**, Rockville, MD
Health Resources and Services Administration (HRSA) Graduate Student Employee
- Supports the Bureau of Health Workforce in connecting skilled medical professionals to underserved communities, leveraging data science analysis to address public health trends and equity, ultimately improving the health of vulnerable populations.
 - Collaborate with stakeholders in implementing federal medical grants, scholarship funds, and revolving loan programs for students pursuing careers in allopathic and osteopathic medicine, dentistry, pharmacy, podiatry, optometry, and veterinary fields.
- 02/2019–03/2024 **US Navy (USN), Defense Health Agency (DHA)**, Naval Air Station Meridian, MS
Hospital Corpsman, Supervisory Pharmacy Technician, Administration Department Staff
- Deliver prompt medical response, including first aid, trauma care, CPR, and life-saving procedures. Support physicians and nurses in performing routine patient assessments and minor surgical procedures. Execute preventive medicine programs, immunization, and screening tests. Review patient billing registration and insurance eligibility coverage.
 - Managed the processing and dispensing of prescription orders, the accuracy of electronic patient records, and proper pharmaceutical supplies and inventories. Enforce federal and state health agencies policies governing Controlled Substances.
 - Participate in quality assurance programs to ensure compliance with safety regulations, audits, and inspections. Facilitate patient service satisfaction and improvement.

LEADERSHIP AND SERVICE ACTIVITIES

- 05/2023–03/2024 Lead Volunteer Staff, Mississippi Arts and Entertainment Experience (MAX Museum)
- 01/2021–11/2022 Command Fitness Leader, Navy Medicine and Training Unit Meridian
- 09/2021–01/2022 Campaign Manager, Combined Federal Campaign, US Office of Personnel Management

HONORS AND AWARDS

- 2023 Public Health Futures Award, University of Pittsburgh
- 2021 Armed Forces Service Medal, US Department of Defense
- 2019 Navy and Marine Corps Achievement Award, US Navy
- 2018 Dean's List, University of Maryland GC

PROFESSIONAL AFFILIATIONS AND CERTIFICATIONS

- 05/2023–Present Member, American College of Healthcare Executives
- 06/2023–Present Certified Manager, Institute of Certified Professional Managers
- 12/2023–Present Certified Medical Manager, Professional Association of Healthcare Office Management
- 01/2024–Present Certified Medical Administrative Associate, National Health Career Association