

# Rodney Ferri

Rumford, RI 02916

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4012288090

Willing to relocate to: Open - For - Discussion

Authorized to work in the US for any employer

## Work Experience

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### **Office Administrator**

CI HAYES - Cranston, RI

November 2017 to October 2019

Tasked with securing the company's position as a custom manufacturer of capitol equipment within the Thermal Processing and Heat Treating industry.

I was required to reduce extremely high overhead and operating costs by relocating the company's Regional business office.

To achieve this goal I was tasked to provide the planning and logistics required to efficiently move the business to its new location.

I managed expediting the takedown, movement and installation of all office equipment, including the seamless transfer of operating systems.

We completed the entire movement and transition in one weekend, with no lapse in service or break in business.

As Office Administrator,

I provided the interpersonal and management skills required to facilitate our Global Customer Service needs and the oversight of all day to day business operations within Customer Service, Field Service, Sales, Engineering and Production Departments. Serving as the initial contact for all lines of business inquiries, requests and correspondence.

I provided the general management required to support our customer service initiatives, field service calendar, sales goals and design engineering objectives.

### **Project Estimator, Manufacturers Representative, Sales and Service Engineer**

BAU/HOPKINS - Plainville, MA

October 2015 to June 2017

Commissioning; Performing onsite inspections and installation audits, on behalf of Industrial manufacturers. Produce reports certifying the proper installation and formal commissioning of water purification and waste-water processing equipment.

Produce quote's and proposals relating to process equipment and maintenance services associated with the Capital Goods Industries.

Utilization and review; Perform engineering specification audits to ensure that each item quoted is configured in compliance to the manufacturers' engineering specifications.

Customer service and sales representative. Utilizing client relationship management software and costing software to produce quotes, estimates and proposals.

Provide full service and support in response to customer inquiries, process purchase orders, address to resolve engineering quandaries of varying complexities.

Field Service Engineer, perform required routine and emergency service on process equipment, as a manufacturers representative.

Field Sales Engineer, To introduce and educate new and existing clients to the industry's latest technological advancements and routine lines of manufactured products for sale.

### **Field Service Engineer**

Thielsch Engineering Inc / RISE Engineering - Cranston, RI  
January 2014 to October 2015

Perform building energy audits in compliance to Department of Energy guidelines; utilization of scientific test equipment, theorems and formula to conduct building energy audits via thermal combustion safety tests and vacuum air displacement tests. Obtain and record each building structures designated energy efficiency rating. Produce a conservation based corrective actions plan per the Department Of Energy's conservation planned initiatives and guidelines. Produce formal report of findings documenting the audit assessment, test results and the prescribed conservation action plan. I would then provide the property owner with a cost estimate and proposal for work to be performed. Proposals and scope of work to be performed, were specifically limited to the implementation of energy saving measures, materials and devices.

### **Assistant Director of Operations, Construction Project Manager**

ALPHA&OMEGA, CONSTRUCTION SERVICES GROUP/ Homeless Veterans Occupational Rehabilitation Program (Non Profit) - Pawtucket, RI  
October 2010 to December 2013

Providing the necessary oversight and management of the day to day business operations and field operations.

Alpha Omega is a Homeless Veterans outreach and transitional housing program.

A non profit organization offering occupational rehabilitative services to Homeless Veterans through the introduction of construction services as a therapeutic means to long term recovery.

Reporting to shareholders, I performed the General Management of the Business office, supervised administrative staff, field personnel and contractors. Additionally performed the required public relations events, fundraising, soliciting, sales, design and project management.

I supervised all day to day operations to include the management and coordination of all sub-contractors, work crews, finish carpenters, painters, plumbers, electricians, HVAC, etc..

I managed projects from concept to completion. Ensuring completion of said work orders to contract specification, timeline and budgetary constraints.

I work to maintain inventory control, chain of custody on equipment, tools and materials management, operating timelines, operating budgets, contract deadlines, documentation control and certificates of occupancy.

### **Project Estimator**

Industrial Engineering Manufactures - Foxborough, MA  
October 2007 to July 2010

Perform routine cost analysis on residual Department Of Defense contracts. Produce initial "New" estimates in response to request's for quotes on military grade prototypes and inventory items.

Proficiently produce quotes and proposal's for the Automotive, Medical Device, Food Processing and Pharmaceutical Industries.

### **General Manager, Project Manager, Operations Manager, Service Manager**

Engineered Modular Concepts, Inc. - New England, ND

January 2002 to July 2007

Achievements: The successful completion of over one hundred engineered modular structure's in our peak year. This performance was the culmination of having spent the previous three years focussed on cultivating and streamlining our pipeline process and production workforce, while simultaneously improving upon both quality and quantity.

While serving as the Project Manager, I managed every account from the design stage throughout engineering and the production process.

subsequent duties brought me into the field to supervise and inspect the installation and final placement of each module comprising the structure.

Additionally, I managed all of our turnkey projects from pre-construction phase throughout the field operations phase ie; excavation, foundation to the final completion and issuance of a Certificate of Occupancy.

### **Journeyman Carpenter/Foreman**

Monarch Industries

October 1998 to December 2001

### **General Manager, Sales Manager, Production Manager, Project Manager**

The Wood Shop & TWS Design Inc, - Walpole, MA

April 1992 to October 1998

Reporting to the President and owner,

I worked to ensure the fiscal performance and financial disciplines within our Sales & Design Teams, Fabrication & Finishing Departments,

I worked to facilitate the implementation of lean process to improve production and quality control. Design and layout of work cells.

Research and Development, performance review of engineered materials and cost saving measures. Materials management, maximizing material yield through the education of production staff in materials layout and usage.

Utilization & Review Process; monitor pipeline process and fiscal performance. Draft and implement new policies and or operating procedure's to aid in continious improvement.

### **General Manager**

The Wood Shop & TWS Design, Inc. - Walpole, MA

April 1992 to October 1998

General Manager of The Wood Shop. Specializing in custom designed Kitchen Cabinetry, Libraries, Wall Units and Fixed Furniture.

I achieved continuous advancement and merit based promotion's from a Journeyman carpenter and cabinetmaker to production manager. I served briefly as the sales & design manager before being promoted to business manager and ultimately General Manager.

## **Education**

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## **Bachelor's in Business Management**

Bryant University - Smithfield, RI

March 1994 to January 1998

## **Automotive Engineering**

East Providence High School

## **Emergency Medical Technician**

Bristol Community College

## **Business Administration**

Community College of Rhode Island

## Skills

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- Office Management (10+ years)
- General Management (10+ years)
- Project Management (10+ years)
- Project Estimator (10+ years)
- Operations Management (10+ years)
- Labor Relations (10+ years)
- Production Management (10+ years)
- Customer Service (10+ years)
- Negotiation (10+ years)
- Materials Management (10+ years)
- Lean Manufacturing (10+ years)
- Quality Control (10+ years)
- Blueprint Reading (10+ years)
- Schematics (10+ years)
- Public Speaking (10+ years)
- Policy Development (10+ years)
- Safety (10+ years)
- Employee Relations (10+ years)
- Microsoft Office (7 years)
- Excell (10+ years)
- Communications (10+ years)
- Powerpoint (5 years)
- Information Technology (7 years)
- Six Sigma Green Belt (5 years)
- AutoCAD
- Phone Etiquette

## Military Service

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### **Branch: United States Army / Rhode Island Army National Guards**

Service Country: United States

Rank: E-6

July 1989 to July 2003

I was recognized for my efforts to secure the Border between the United States and Juarez Mexico.

During the height of the "War on drugs" and the Drug Cartels. By infiltrating, dismantling and securing the underground tunnels utilized for the purpose of Human trafficking and the mass distribution of narcotics entering the United States.

While serving as a Military Police Officer,  
I received The United States Army Commendation Medal. For the efforts resulting in the direct apprehension and detention of known wanted felony fugitive's, weapons and narcotics. Thereby preventing criminal flight from justice and preventing the infiltration of illegal narcotics into the United States.

Commendations:

Recipient;

Army Commendation Medal,

Army Achievement Medal,

Distinguished,

Honor Graduate, RI Military Academy

Decorated Military Police Officer

SRT Special Reactionary Team

Team Leader

Honor Graduate:

United States Army Signal Corps,

Security Clearance, Top Secret Communications Specialist,

Encryption: Combat Signal Support Systems Specialist

Certificate of Honorable Discharge with Commendations

## Awards

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### **US Army Commendation Medal**

March 2002

In primary support of US Boarder Patrol operations, I received the US Army Commendation Medal for effecting the arrest of high profile, wanted felony fugitives. For distinguished performance in service as a Military Police Officer, in participation and support of US Boarder patrols Defensive Operation, Tunnel Rat.

Aiding in the systematic destruction of Boarder tunnel operations, utilized primarily by Drug Cartels for illegal entry and smuggling operations located on the boarder of Juarez, Mexico and the United States.

### **US Army Achievement Medal**

June 1996

For exemplary performance and Graduate of Top Honors from The United States Army Military Police Training Academy.

The Graduate of Honors.

## Certifications and Licenses

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### **Encryption, Secure Communications Specialist**

August 2003 to Present

Graduate United States Army  
Signal Corps, Fort Gordon GA

Encryption, combat communications systems specialist.

Establish and maintain secure communications node centers and networks. Troubleshooting local and wide area networks utilizing satellite and ground based equipment.

Service multimedia, multichannel, multifunctional, ground, air and naval support systems to ensure the maintenance and execution of real time battlefield command and control through security encrypted communication systems.

## Additional Information

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References available upon request.