### **SUMMARY**

More than 20 years of local government and professional experience with expertise in the following areas:

- \* High Performance Organizational Change
- \* Strategic Planning and Operational Analysis
- \* Servant Leadership
- \* Labor Relations
- \* World Class Customer Service
- \* Systems Design and Implementation
- \* Financial Operations and Budgeting
- Media Relations

An innovative leader with demonstrated organizational, analytical and communications skills. Experienced in managing change and specializing in developing new organizational cultures. Achievement-oriented with foresight; a dedicated team player who is able to work independently within the organizational framework. A true servant leader dedicated to making communities better.

### RELEVANT LOCAL GOVERNMENT EXPERIENCE

City Manager, City of Tamarac, FL	01/2011 - present
Deputy City Manager, City of Tamarac, FL	04/2004 - 12/2010
- Interim Director of Financial Services	11/2008 - 01/2010
- Interim Director of Community Development	08/2006 - 01/2007
- Interim Director of Financial Services	07/2004 - 03/2005
Assistant City Manager, City of Tamarac,	10/2001- 04/2004
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- Interim Director of Public Works	03/2003 - 09/2003
- Interim Director of Finance	01/2002 - 10/2002
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Tamarac (population 65,000) is an urban city in Broward County, Florida (population 1.8 million/31 municipalities) covering approximately 13 square miles with a total budget of \$200 million.

Duties and Responsibilities as City Manager:

\* Serve as CEO, reporting to the Mayor and City Commission, overseeing all municipal operations and be the focal point for executive leadership and organizational direction, working with the Mayor and City Commission to ensure Policy, City Programs, and Operations reflect the City Commission's goals and objectives. Lead Tamarac's Executive Team in a manner which provides a cohesive and innovative high performance approach to all aspects of municipal operations. Provide a collaborative environment where Executive Team members contribute equally without traditional boundaries. Team members' problems, concerns, and successes become the problem, concern, or success of the team. This

- collaborative High Performance approach has fostered a greater sense of communication, understanding, and collective organizational satisfaction.
- \* Direct all contract negotiations associated with municipal operations, Municipal Water/Wastewater/Stormwater Utilities, all Bargaining Units, Neighborhood Improvement Districts (NID) and the Main Street Community Development District (CDD).
- \* Directs Tamarac's Capital Improvement Plan (CIP) Committee to set citywide agenda for CIP projects, see to timely construction of funded projects, provide funding recommendations for future projects, manage CIP referendums, and establish 5 & 10 year plans to be adopted as a component of the annual budget through the City's strategic planning process.
- \* Represent the City of Tamarac before the Broward County Commission, the Broward County School Board, the Metropolitan Planning Organization, the South Florida Regional Planning Council, Broward County Charter Review Commission, Florida State Legislature and the offices of all Federal Elected Officials.
- \* Act as the City Commission's designee for all bargaining/non-bargaining employee grievances.

#### Achievements:

\* International Palladium Award - Tamarac is the third city in the nation to receive the Palladium honor. The Palladium award honors organizations throughout the world who translate strategic concepts into measurable results. Tamarac has developed programs and services which produce higher resident satisfaction, improved employee performance, a strong financial outlook and increased engagement of the workforce. Tamarac clearly articulates priorities and uses a balanced scorecard process to link strategy to daily operations. Scorecards successfully help guide Tamarac's daily decisions because the cause and effect relationship between actions and the outcomes is easily seen.

- \* 2017 National League of Cities Digital Cities award for technological excellence 1<sup>st</sup> City to repeat.
- \* 2016 National League of Cities Digital Cities award for technological excellence.
- \* Florida League of Cities 2013 and 2014 MARCON Award Demonstrating measured success in communications and public relations.
- \* 2015, 2016, 2017 International City Management Association Performance Management Award.
- World Class Customer Satisfaction Residents in Tamarac are significantly more satisfied with City services than those across the country: 23 percentage points above the national average. Tamarac has surveyed its residents, businesses and employees for 15 years. The City is setting the standard for customer service, resident satisfaction, business satisfaction, employee satisfaction and communication. The recurring satisfaction surveys measure the effectiveness and necessity of city services. These surveys are integrated into the Strategic Plan, Budget and the performance measurement/monitoring process.
- \* Bond Rating Increase Successfully visited all Wall Street Ratings Agencies to affirm the City's current financial situation and solicit new ratings for refinanced debt resulting in a ratings upgrade
- \* Debt Service Reduction Successfully restructured 90% of Tamarac's existing debt to lower annual debt service by \$10 million dollars annually and identified future refunding opportunities wherein debt can be refunded or repaid either lowering payments or allowing the issuance of new debt without increasing the existing debt service payments.
- \* Tamarac's Water Utility has won multiple awards including the Florida DEP Excellence Award multiple times, the AWWA Outstanding Water Distribution System, the Broward County DEP Emerald Trophy for the City's commitment to preserving and protecting the environment, and most recently the Florida Section of the American Water Works Association's Water Conservation Award for Excellence, Best in Class.
- \* Shifted organizational focus from "competitive budgeting" to investing in the future through a series of ongoing replacement programs, infrastructure investments and investments in people. GFOA Distinguished Budget Award 20<sup>th</sup> year in a row, GFOA Excellence in Financial Reporting 30 years in a row.
- \* Successfully merged Public Works and Utilities Departments creating a streamlined, efficient Public Services Department with a reorganized management structure, fewer layers, increased manager span of control and absorbing the maintenance division of Parks and Recreation. Completed construction of the new Tamarac Recreation Center, sports fields renovations, and parking lot renovation/revisions in conjunction with Broward County School Board/Tamarac Elementary School.

\* Florida Recreation and Parks Association Showcase Award for the Tamarac Sports Complex Expansion/renovations.

- \* Completed Tamarac Public Services Complex including construction of a new Fire Station which houses Tamarac's new Emergency Operations Center, and an expanded Public Services building which houses Tamarac's "1 Stop" Development Center.
- \* Completed \$4.5 million worth of stormwater pump station replacements which were 75% funded with State grants from the South Florida Water Management District.
- \* Tamarac won 2 NLC Community Excellence Awards for in-house design of two unique street projects (70<sup>th</sup> Avenue and Southgate Boulevard) which serve as the first of several comprehensive traffic calming projects linking parks and neighborhoods.
- \* 2016 Center for Digital Government Digital Government Achievement Award Tamarac Gift Card Program
- \* 2016 Center for Digital Government Best of the Web City of Tamarac Website
- \* 2016 Florida Recreation and Parks Association Facilities Showcase Award Mainlands Park and Tamarac Sports Complex synthetic turf fields.
- \* Negotiated \$150 Million Dollar public/private after 3 year property assemblage by the City of Tamarac to include 400 apartment units and 100,000 square feet of new mixed use commercial development.
- \* Negotiated \$110 Million Golf Course redevelopment with Woodmont Country Club and Pulte Homes
- \* Negotiated \$60 Million City owned Golf Course redevelopment with Marriott, Billy Casper Golf and the City of Tamarac.
- \* ICMA Local Government Program Excellence Strategic Leadership and Governance, Cities 50,000 and larger
- \* ICMA Certificate of Excellence in Performance Management Performance Measurement, Cities 50,000 and larger
- \* Tamarac Fire Rescue ISO "1" rating, the best of the best, top 1%

### City Manager, City of Shavano Park, TX

04/1997 - 10/2001

Shavano Park (population 5,000) is an interior suburb of San Antonio, TX (population 1 million) covering approximately 12 square miles with a total budget of \$5,250,000 for all funds.

### Duties and Responsibilities as City Manager:

- \* Chief Executive Officer reporting to a six-member City Council responsible for all day-to-day operations including: Police, Fire, Public Works, Streets, Water Utility, Finance, Municipal Court and Administration with a budget of \$5.25 million.
- \* Served as the first City Manager after a highly controversial election to change to the Council/Manager form of government.
- \* Provided for an environment which was highly responsive to the customer.

### Achievements:

- \* Designed a Capital Improvement program to overhaul 75% of the municipal water system.
- \* Reconstruct/recondition 100% of city streets.
- \* Oversaw construction of a New City Hall and Police Station.
- \* Upgrade in the city's credit rating to A3 from Baa by Moody's.

Police Department reorganization resulting in the restructuring of all supervisory positions followed by a Texas Ranger investigation, culminating in the termination of the Chief of Police and several subordinates.

- \* Implementation of organization-wide performance measures.
- \* Establishment of a comprehensive, employer-paid, benefits package for all full time employees.
- \* Implementation of a lease purchase program to replace 70% rolling stock over a 3 year period. Negotiation of voluntary annexation agreements bringing 100% of the city's ETJ (1000 acres) into the city limits under a 20 year master planned development scenario.
- \* Elevation of fire protection services from a combination paid/volunteer department to that of a paid, 3 shift, 24/7 department.
- \* Implementation of a migration from 100% septic system to sanitary sewer.
- \* Led the City Council/citizens committee through a 20 year master planning process to address redevelopment.
- \* Implemented a revised budgeting process resulting in a budget document receiving four consecutive GFOA recognition for outstanding presentation awards.

# Assistant to the City Manager, Belton, Texas

10/1995 – 04/1997

Belton (population 25,000) is a full service city in Bell County, Texas. Located in the geographic center of the State, 9.4 million people (55% of the states population) live within a 150 mile radius of Belton. Belton's annual budget is \$30,000,000 for all funds.

Duties and Responsibilities as Assistant to the City Manager:

- \* Served as the Human Resources Director
- \* Civil Service Director
- \* Risk Manager/ADA Coordinator
- \* Cable TV Franchise Coordinator
- Public Information Officer

#### Achievements:

- \* Represented Belton on the Board of Directors of the Texas Coalition of Cities on Franchised Utility Issues.
- \* Directly responsible for the implementation of Chapter 143 of the Local Government Code (Police & Fire Civil Service).
- \* Development of Belton's World Wide Web Homepage.
- \* Implemented Computer and Information Technology Procurement replacement funds.
- \* Implemented computerized grant applications, administration, and tracking.
- \* Assisted in a complete reorganization of the Police Department.
- \* Performed a wide variety of other duties as assigned by the City Manager.

# OTHER PROFESSIONAL EXPERIENCE

# Director of Special Projects, The Downtown Alliance - San Antonio, Texas 04/1994 - 10/1995

Researched and coordinated special projects for the Director. Calculated yearly assessment for Downtown Improvement District. Represented the Alliance on various City Council appointed committees. Maintained, updated, and expanded large geographic information system. Coordinated with various city departments and local developers to encourage economic development in the downtown.

# Consumer Relations Manager, General Motors Electronic Data Systems, Detroit, Michigan 07/1991 - 09/1993

Independently managed a service district including 92 GMC Truck dealerships for General Motors. Assisted dealership management in all aspect of dealer operations. Represented General Motors in all Lemon Law and product Liability suites within the district. Trained dealership management and employees in accordance with GM policies and procedures. Responsible for overall customer satisfaction measures for the district.

# Internal Sales Manager, General Motors Corporation, Detroit Michigan 05/1989 – 07/1991

Ordered company vehicles for GM Executives at the Corporate Headquarters in Detroit, Michigan. Worked with a team to facilitate the sale of company vehicles to employees of the corporation and the collection, logistics, transport and final sale of vehicles sold to rental car companies all over the country. Vehicles were sold at auction regionally across the United States.

### **EDUCATION**

# July 2013

Harvard University, Cambridge, Massachusetts
John F. Kennedy School of Government — Senior Executives in State and Local Government

# July 2004

University of Virginia, Charlottesville, Virginia Weldon Cooper Center for Public Service — Senior Executive Institute

#### June 2000

Southwest Texas State University, San Marcos, Texas Certified Public Management certification program

### May 1995

Trinity University, San Antonio, Texas Master of Science, Urban Administration

May 1991

University of Detroit, Detroit, Michigan

Bachelors of Science, Finance & Management

## PROFESSIONAL AFFILIATIONS

Member of the International City/County Management Association (CMA)

Credentialed Manager

ICMA Performance Management Advisory Board 2017

Member of the Florida City/County Management Association (FCCMA)

FCCMA President 2018

FCCMA President Elect 2017

FCCMA Secretary/Treasurer 2016

FCCMA Director-at-large 2014/2015

FCCMA District V Board Member 2012/2013

Legislative Affairs Chairman 2015

Finance and Budget Chairman 2014

Conference Host Committee 2013

Conference Planning Committee 2012, 2010, 2008

Florida League of Cities (A-C)

Board of Directors 2018/2019

University Hospital Board of Trustees — Tamarac, Florida

Board Chairman 2017/2018

Board Member 2011-2019

Florida Excellence Awards — Naples, Florida

Board of Directors — Vice Chairman 2017

Tamarac Chamber of Commerce — Tamarac, Florida

**Board of Trustees** 

Former Member of the Texas City Management Association (TCMA)

Former Vice President (TCMA) Region 8