

Resume.

PERSONAL DETAILS

Name: Gabriela Lissette Ramírez Pérez

Place and Date of birth: San Salvador, October 04 ,2000

Age: 19 years old.

Address: Res. Villa Primavera, Pol. 1 N° 111-A, Quezaltpeque, La Libertad

Phone number: 7574-8511

Languages: Spanish and English

E-mail address: lisse153@gmail.com

STUDIES

High School: Centro Cultural Salvadoreño Americano (2017-2018)

Bilingual Technical Assistant: Centro Cultural Salvadoreño Americano (2019)

LANGUAGES

English:	Reading:	Advanced
	Writing:	Advanced
	Speaking:	Advanced

EXPERIENCE

Place: Internship at Crowley Shared Services,
August-December 2019

Area: Credit & Collection Department

Duties: Elaboration of credit and collections reports, account assignment, customer contact information updates

OTHER SKILLS

Microsoft Office Word 2016 Certification	Centro Cultural Salvadoreño Americano (2017)
Microsoft Office Excel 2016 Certification	Centro Cultural Salvadoreño Americano (2018)
Microsoft Office Power Point 2016 Certification	Centro Cultural Salvadoreño Americano (2019)

CICS/Legacy platform knowledge.

FIS/Getpaid platform knowledge.

TOEFL Certification.

PERSONAL REFERENCES

- | | | | |
|----|---------------------|---|-----------|
| 1. | Magdalena de Avilés | Baccalaureate Headmistress
Centro Cultural Salvadoreño Americano
San Salvador | 7645-3098 |
| 2. | Gloria Nolasco | Sales Manager
Mary Kay, San Salvador | 7870-9992 |

WORK REFERENCES

- | | | | |
|----|-------------------|---|-----------|
| 1. | Bryan Mendez | Specialist Collections
Crowley, Shared Services | 7846-4208 |
| 2. | Eduardo Hernandez | Specialist, Collections
Crowley, Shared Services | 7822-6336 |
| 3. | Carlos Urrutia | Supervisor Collections
Crowley, Shared Services | 7899-1611 |