

# JANE WINTERMAN

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## PROFESSIONAL SUMMARY

With over two decades of executive leadership experience, I have demonstrated success in governance, programme leadership, and strategic enterprise management across public and private sectors. As a commercially minded governance-focused professional, I bring extensive expertise building high-performing teams to deliver effective governance frameworks, strategic alignment, and organisational transformation.

I am adept at creating governance structures that ensure regulatory compliance, transparency, and accountability. I also excel at translating strategy into actionable programmes with tangible outcomes for both the business and its customers. A champion of effective risk management, governance reporting, and stakeholder engagement, I lead with a focus on sustainability, operational excellence, and continuous improvement.

I thrive in dynamic environments, ensuring that governance mechanisms and reporting processes keep pace with organisational evolution. At the same time, I enjoy fostering an engaged culture that understands and owns the 'why' behind strategic goals.

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## AREAS OF EXPERTISE

- **Governance Framework Development:** Extensive experience designing and embedding governance structures, project management frameworks, and reporting processes.
- **Strategic Leadership:** Expertise in enterprise-level strategy formulation and execution, ensuring alignment with governance requirements, business goals, and operational outcomes.
- **Stakeholder Engagement:** Skilled in cultivating strong internal and external partnerships to facilitate transparent decision-making and collaborative governance.
- **Risk and Compliance Management:** Comprehensive understanding of governance requirements, including risk management, reporting, and regulatory compliance.
- **Enterprise Portfolio Management:** Proven track record in portfolio, programme, and project governance, ensuring alignment with corporate strategy and investment priorities.
- **Financial Oversight and Budget Governance:** Experience in budget development, financial management, and business case preparation to support governance and fiduciary responsibilities.
- **Continuous Improvement:** Application of Six Sigma and business process management methodologies to enhance governance processes, ensure quality, and drive efficiency.
- **Thought Leadership and Public Speaking:** Recognised for providing governance and strategy execution insights in enterprise settings.

## PROFESSIONAL DIRECTOR EXPERIENCE

- **Director/Owner, Beachlands Post and Lotto Limited – since January 2004**
- **Chairperson of the Board of Trustees, Beachlands Primary School (2005-2014)**
- **Director of Family Partnership - responsible for the successful negotiations and sale of several parcels of prime real estate**

## PROFESSIONAL CORPORATE EXPERIENCE

### Local Board Relationship Project Lead

*Auckland Transport, Partnerships and Engagement – Auckland, New Zealand*

**July 2023 – June 2024 (Contract Role)**

- Led governance-focused engagement with 21 local boards, ensuring strategic alignment with regional plans and funding directives.
- Developed governance frameworks for quarterly reporting processes, enhancing transparency and accountability between local boards and key stakeholders.
- Developed real-time knowledge portals to facilitate information flow, supporting governance bodies in decision-making.

### Enterprise Portfolio Management Office (EPMO) Lead

*Auckland Transport – Auckland, New Zealand*

**April 2021 – June 2023**

- Established and embedded EPMO governance frameworks to oversee regional capital investment programmes.
- Provided strategic advice to the executive leadership team and Board, supporting governance decision-making on investment priorities.
- Developed governance mechanisms for project management, including risk, performance, and financial reporting.

### Portfolio Programme Management Office (PMO) Manager

*Auckland Transport, Integrated Networks Division – Auckland, New Zealand*

**July 2019 – June 2023**

- Managed a team responsible for governance oversight, reporting, and risk analysis across a portfolio of high-profile programmes and projects.
- Designed and implemented effective governance reports, ensuring informed decision-making for executive and board-level stakeholders.
- Developed project and programme delivery governance systems and frameworks that enhanced the organisation's ability to understand and manage capital delivery progress and costs through improved project governance practices.
- Strengthened governance oversight by creating robust evaluation methods that ensured projects were delivered with transparency, risk mitigation, and performance accountability.

### Group Manager, Programme Management Office (PMO)

*Auckland Transport, Integrated Networks Division – Auckland, New Zealand*

**July 2018 – July 2019**

- Led a governance-focused team of 29, responsible for providing quantity surveying and commercial services, oversight on project controls, financial performance, and governance reporting.

- Played a key role in refreshing governance frameworks to reflect best practices and ensure robust project delivery.

### **Governance and Capability Manager**

*Auckland Transport, Infrastructure Division – Auckland, New Zealand*

**February 2018 – July 2018**

- Led governance oversight for the AT Project Management Framework, ensuring compliance with organisational standards.
- Managed governance processes for project delivery, ensuring all projects adhered to the approved framework and governance structures.
- Successfully embedded a governance-driven approach to project management, ensuring compliance with best practices and regulatory requirements.

### **Project Management Performance Lead**

*Auckland Transport, Infrastructure Division – Auckland, New Zealand*

**April 2017 – January 2018 (Contract Role)**

- Developed and implemented a Project Management Capability Framework to establish oversight of project manager capabilities, ensuring alignment with organisational governance standards.
- Established governance protocols for assessing and measuring project management capabilities at all levels, enhancing accountability and continuous improvement.
- Led post-implementation reviews and close-out processes, ensuring compliance with governance requirements, including documentation audits and stakeholder interviews to capture lessons learned.

### **Group Business Improvement Manager**

*New Zealand Post Group – Auckland/Wellington, New Zealand*

**July 2011 – July 2016**

- Led a team of 74 client-focused professionals ensuring critical programmes and activities were well supported and all change initiatives were appropriately managed and implemented.
- Spearheaded the creation of governance structures through the establishment of a Group-wide Enterprise Portfolio Management Office (EPMO), driving enhanced strategic alignment and transparency.
- Introduced governance reporting frameworks that delivered real-time analytics and insights to key governance bodies.
- Implemented mentoring, coaching, training, and consulting in project management and business improvement tools and techniques across the New Zealand Post Group.

### **Business Improvement Manager**

*Postal Services Division, New Zealand Post – Auckland/Wellington, New Zealand*

**September 2007 – June 2011**

- Led a team of 25, overseeing governance for business improvement initiatives, ensuring alignment with organisational goals.

- Developed governance frameworks for business planning, budgeting, and financial reviews, ensuring accountability and compliance.
- Spearheaded the implementation of Six Sigma governance, driving process and continuous improvement across the organisation.
- Managed governance of all continuous improvement and project delivery initiatives, ensuring adherence to established standards.

### **Business Improvement Specialist**

*Postal Services Division, New Zealand Post – Auckland/Wellington, New Zealand*

**November 2006 – August 2007**

#### **Key Achievements:**

- Led customer value proposition analysis, implementing governance frameworks for assessing segment needs.
- Developed governance oversight for a Value Added Services pilot and contributed to technology governance for Private Bag and Private Boxes.
- Completed a Six-Sigma project for Courier-Post, improving service performance through better governance and risk management.

### **Various Roles, Marketing & Sales**

*Ford Motor Company - Auckland, New Zealand*

**December 1987 to March 2006**

- **Senior Programme Director**, Premier Automotive Group, October 2005 – March 2006
- **Six Sigma Deployment Director**, November 2002 – September 2005
- **Light and Heavy Truck Marketing & Sales Manager**, January 2000 - November 2002
- **Special Programmes Manager**, August 1998 - January 2000
- **Field Sales Manager**, May 1996 - August 1998
- **Product/Brand Manager**, Large and Medium Passenger vehicles, June 1994 - May 1996
- **Dealer Assistance Centre Sales Manager**, November 1993 - May 1994
- **Southern Regional Manager [Wellington and the South Island]**, January 1992 - October 1993
- **Business Management Representative**, March 1991 - December 1991
- **National Fleet Accounts Supervisor**, January 1991 - February 1991
- **Advertising & Merchandising Specialist**, June 1990 - December 1990
- **Various Analyst roles:** Supply Chain, Fleet Sales, Advertising & Merchandising, December 1987 - December 1990

### **EDUCATION AND QUALIFICATIONS**

- Team Alchemy Facilitator-Coach Accreditation
- Leadership Development Centre Observer/Feedback Coach, Winsborough
- Agile 101, Equinox IT
- Six Sigma Black Belt Certification, American Society of Quality
- Bachelor of Commerce, Auckland University