



RESUME

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George Benard OSEMBO

HIGHLIGHTS

- Initiative-taking Logistics and materials specialist with over 10 years work experience in the O&G industry, Mining industry and Agriculture Industry, Advance skills and knowledge using suit of Microsoft products, Pronto, Accpac and Administrative Skills.
- Challenging but always strive meeting deadlines, critical urgencies, and work-related challenges as it is where I excel. Flexible Work, live and ability to travel to in any remote locations within PNG. Strong belief in Promoting safe working environment and HSE related issues. Respect for all gender, religion, and nationalities.
- Passion for working on Onshore/ Offshore O&G fields.

WORK EXPERIENCE

Logistics Coordinator Exploration

K92 Mining - June 2020 – Current

Exploration Department Surface drilling

- Improved the daily supplies and pax movements for the 4x Drills & their crews and 2 main fly camps.
- Coordinating with senior geologists and CA officers to plan and execute camp and drill/Rig Mobilization and Demobilization.
- Managing the Inventory, reordering and issuing of all goods materials for the field sites.
- Attentive to discuss & contribute logistics and supply strategies whenever required by Exploration Vice president, his Deputy, Senior Geologists, Camp managers and drill crew as whole.

Snip cut from an email regarding a success in reduction of Helicopter cost with increased production. These is during my second tour.

Hey Chris chopper cost are good for this month \$100 Au and production 1962m a record and increase from last record of 440.6m.

Site Supervisor

Welgris Fuel Distribution Ltd - Nov 2019 – May 2020

OSL Greater Juha Seismic Project – Nogoli & Levani Valley, Hela Province

On Site Supervisor / Coordinator working with seismic operations for Oil Search setting up remote refuelling locations & day to day logistics of fuel supplies.

Managing and coordinating / reporting to 3rd parties until Shut down in March due to Covid 19. Other duties included:

Support to field supplies & management / Reporting / Stock reconciliations & distribution / HSE support / Meet KPI's / QA /QC controls / Inspections Equipment

Site Supervisor

Pacific Projects Logistics - Nov 2017 - Oct 2019

OSL EFB1 & EFB2 Seismic Project Gulf Province.

- Managing a team of fuel handlers & assistant fuel handlers.
- Barge movement, stevedoring, cargo manifesting.
- Bulk Jet A1 fuel transfer from barge tanktainers to shore tanktainers.
- General office administration tasks. • Daily fuel reconciliations and operations reports to site QC and management.
- Daily attending site operations meeting.
- Attending to other operations tasks and HSE issues on site. • Preparing JSA and Work permits for high risk activities.

Warehouse & Yard Supervisor

Total (PNG) E&P - Dec 2015 – Oct 2017

Drilling logistics Support

- Collaborating with Base Superintendent and Suppliers or Freight Forwarders to Plan timely delivery schedules and transport contractors to execute delivery tasks.
- Monitoring material delivery in the material control sheet (Excel). • Daily working with Store man and Materials coordinator regarding materials movement and documentation controls.
- Maintaining the control sheet for received materials on site.
- Collaborate with work colleagues, contractors, and Team leaders to solve work-related problems.
- Transmit and explain work orders to store man, yard man and truck driver and fork operator.
- Check specifications of materials loaded or unloaded against information contained in work orders.
- Inform designated employees or departments of items loaded or problems encountered.
- Inventory supplies and requisition or purchase additional items, as necessary.
- Collaborate with Procurement and Freight forwarders regarding Total PNG E&P Imports & Exports.
- Assist yardman & Materials coordinator in securing, lashing, and preparing cargos on CCU's for shipping to Project site.

Materials Handler

InterOil E&P - Oct 2014- Dec 2015

Drilling and Seismic

- Load or unload materials into containers or onto trucks, using hoists or forklifts.
- Keeping track of Seismic Materials and following up on Purchase orders and organizing transportation via Sea, Air or Road to Operations site
- Keeping records of all Seismic Tools, Materials, equipment's and rental gears
- Maintain Construction Tools and Equipment's Hired by InterOil and reporting Construction Supt.
- Responsible for checking all documents and material receiving +

Maintain the control sheet for received materials.

- Focal contact person for Seismic logistics operations locally for both InterOil and Contractors and was based at the main location, Napa Napa POM

Materials Coordinator

InterOil E&P - Construction - Jun 2012- Dec 2013

- Collaborating with the HSE Officer to comply with prescribed InterOil safety procedures or PNG laws regulating waste disposal methods.
- Keeping Inventory of Construction Materials for road works and site project development including Service and Spare parts for Heavy Equipment's and Trucks etc.
- Collaborating with Workshop Superintendent and or Construction Superintendent regarding operational requirements and any issues regarding Materials or logistics issues that could or may cause down time and finding alternative solutions to keep the operations going.
- Daily and weekly reporting to the Site Superintendents and Construction Manager at Main Office of equipment condition and daily working hours including the replacement of machines when requested by the Construction Superintendent. Negotiate materials quality and possible suppliers to Procurement when necessary.

Purchasing and Logistics Supervisor

New Britain Palm Oil Limited Jan 2011 – Mar 2012

- Prepare and process requisitions and purchase orders for supplies and equipment.
- Maintain records of goods ordered and received in the Pronto system.
- Collaborating with Workshop Manager, Mill Manager and Plantation Managers in the development of specifications for equipment, harvesting tools, products or substitute materials.
- Collaborate with Team leaders to resolve vendor or contractor grievances and claims against suppliers.
- Working with line manager to control purchasing department budgets.
- Review purchase order claims and contracts for conformance to company policy.
- Coordinate with Stores and Finance Manager to arrange for disposal of damaged or obsolete items.
- Assist stores with Monthly Stock takes

Administrator (Contract)

CivPac Drilling and Blasting Exxon LNG Project - May 2010 – Dec 2010

- Staff time sheet and Operational roster arrange for staff travel and flight bookings through CCJV
 - Plan, administer and control equipment use and supplies.
- Monitor company Materials and Equipment's to ensure that they remain safe, secure, and service spare and spare parts well-maintained.
- Prepare and review operational reports and schedules to ensure accuracy and efficiency.
- Acquire, distribute and store supplies.
- Dispose of, or oversee the disposal of, damage or Obsolete items

Procurement Lead

CTP (PNG) Palm Oil Popondetta, Nov 2005 – Mar 2010

- Daily collaborating through email and phone with our Singapore Buyers regarding purchase and logistics activities
- Responsible for 4 Purchasing officers, 1 in-house broker and 1 compiler, 1 Swing truck operator/driver, 3 stores supervisors
- Assisting our Singapore procurement Asia Pacific Head Office sourcing
- Quotations
- Respond to customer and supplier inquiries about order status, changes, or cancellations.
- Contact suppliers to schedule or expedite deliveries and to resolve shortages, missed or late deliveries, and other problems.
- Review requisition orders to verify accuracy, terminology, and specifications.
- Prepare, maintain, and review purchasing files, reports, and price lists.
- Compare prices, specifications, and delivery dates to determine the best bid among potential suppliers.
- Compare suppliers' bills with bids and purchase orders to verify accuracy.
- Assist Stores Accountant to prepare and execute perpetual and monthly stock takes.

Sales Centre Manager

Trukai Rice Industries Limited EHP - Feb 2000 – Jun 2003

- Resolve customer complaints regarding sales and service.
- Oversee warehouse and sales representatives.
- Direct and coordinate activities involving sales of Trukai Industries products, commodities other subjects of sale.
- Review operational and sales records and reports to Distribution and Sales Manager at HQ.
- Report daily banking records
- Oversee equipment and vehicle use and control.
- Coordinate with Trucking companies for transportation on empties and Full 20ft containers to respective sites

Warehouse Supervisor

Poons Ok Tedi Mine - Jan–Dec 1999

- Schedule times of shipment and modes of transportation for materials. • Plan work schedules and assign duties to maintain adequate staff for effective performance of activities and response to fluctuating workloads.
- Collaborate with workers and managers to solve work-related problems. • Review Inventory for Food and Beverage daily and at end of the week to ensure that it has been performed properly.
- Organizing Transport for deliveries to site locations

Skills

- FIRST Aid
- Fire Fighting - Oil & Gas
- Advance MS Excel / Microsoft products
- Dangerous Good and Regulations (Air Transport)

Education Training

- SM.1 Oil & Gas – MOOC ifp School (TOTAL E&P)
- Supply Management – Next Level Purchasing - DISTANCE
- Purchasing and Inventory Management University of Technology Lae
- Commercial Computing -Commercial Training College
- LAE Provincial High School – Year 1992

Referee Contact

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