



# Green Wood's Resume Booklet

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|-------------------------------|---------------------|
| <b>1) Luong Thanh Huyen</b>   | - Director          |
| <b>2) Vu Viet Anh</b>         | - R&D manager       |
| <b>3) Nguyen Thi Kim Dung</b> | - Sales manager     |
| <b>4) Phan Duy Quang</b>      | - Finance manager   |
| <b>5) Than Quynh Trang</b>    | - Marketing manager |

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# LUONG THANH HUYEN

**Director**

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## **EDUCATION**

**FOREIGN TRADE UNIVERSITY**

*Bachelor of International Economics and Business, Chinese*

HANOI,

2006-2010

## **EXPERIENCE**

**SONG DA URBAN & INDUSTRIAL ZONE INVESTMENT AND**

**DEVELOPMENT JOINT STOCK COMPANY - SUDICO**

HANOI,

*Real Estate Brokerage and Business Department*

June 2010-present

- Participate in distributing real estate projects of SUDICO and its Partners
- Give consultancy and implement procedures relating to real estate transaction
- Do market research and exploit investment opportunities

**CLUB 25 – VIETNAM RED CROSS SOCIETY**

HANOI,

*Finance Manager*

December 2009 – June 2010

- Established and monitored financial plans for the club's activities and events.
- Organized and participated in events promoting values of saving lives and encouraging youths to donate blood, such as "Humane Spring", "Youth Day", "Voluntary Heart Festival"...

**DONGMAULACHONG.NET**

HANOI,

*Marketing manager*

January 2009 – December 2009

- Carried out marketing activities to promote awareness about dongmaulachong.net as well as its meaningful establishment purpose: helping students to study well and raising rice for the poor.
- Organized and participated in the website's events to help poor people such as "Charitable Day" in Ung Hoa - Hanoi, "Warm Day" in Bo De Pagoda...

**KENH14.VN**

HANOI,

*Collaborator*

November 2009

- Wrote articles for the section named "School".

**THU TRANG CONSTRUCTION LIMITED COMPANY**

VINH PHUC,

*Translator*

January 2008 – January 2009

### **ADDITIONAL INFORMATION**

- Consolation prize in the contest named "Foreign Economics Book Translation" held by Newpage, a club of books in Hanoi, April 2010.
- 3<sup>rd</sup> prize in the contest named "Light up the ideas for social enterprises among Hanoi students" and organized by Vietnamese Young Entrepreneurs' Association, Research Centre for Entrepreneurship Development, Centre for Social Initiatives Promotion, British Council and other partners, March 30<sup>th</sup>, 2010 (final round).
- Representative of Vietnam chosen to participate in South East Asia Youth Engagement Summit staged in Kuala Lumpur, Malaysia, November 15<sup>th</sup> – 17<sup>th</sup>, 2009.
- Volunteers for the 3<sup>rd</sup> Asian Indoor Games (2009)
- 2<sup>nd</sup> prizes in English, Provincial Excellent Student Contest, 2002-2003, 2003-2004, 2004-2005 and 2005-2006
- Languages: Vietnamese, English, Chinese



# VU VIET ANH

**R&D Manager**

**Phone:** (+84)1656 097 570

**Email:** eros.vanh.ftu@gmail.com

## **EDUCATION**

**FOREIGN TRADE UNIVERSITY**

*Bachelor of International Economics and Business*

HANOI,

2009 - present

## **EXPERIENCE**

**LHO CHARITY ORGANIZATION**

HANOI,

August 2010 - present

- Helping the remote
- Caring the disabled, the incurable patients
- Teaching the homeless children

**GGIO VIETNAM (GO GREEN INTERNATIONAL ORGANIZATION)** HANOI,

September 2010 - present

- Joining saving-environment activities (the Photo Competition of British Council, the film show for environment of British Council...)
- Joining environmental projects
- Enhancing knowledge about environment

**LSC (LIVING SKILLS CLUB)**

HANOI,  
2009 - present

- Framing plan
- Allotting tasks for other members to establish skill classes for members
- Keeping relationship with other organizations and clubs to study and exchange experience

**ADDITIONAL INFORMATION**

- Member of the Organizing Committee for the celebration of 15<sup>th</sup> year normalizing Vietnam-US relationship
- Languages: Vietnamese, English
- Interests: listening to music, reading, doing social activities...



# NGUYEN THI KIM DUNG

**Sales Manager**

**Phone:** (+84)1656 120 733

**Email:** ntkd2009@gmail.com

## **EDUCATION**

**FOREIGN TRADE UNIVERSITY**

*Bachelor of Accounting, Japanese*

HANOI,

2009 - present

## **EXPERIENCE**

**HOANG HAI TRAVELING COMPANY .LTD**

*Official staff cashier, making contract with customers*

HANOI,

May 2010 – present

**VIET THANH TRANSPORTATION COMPANY**

*Business collaborator*

HANOI,

October 2010 – present

## **ADDITIONAL INFORMATION**

- Volunteer of the big event “green economical days”. This event is organized with the purpose of brighten green economical ideas of students and people concerned with sustainable business
- Teaching English free for poor pupils in local area
- Member of Wic-HN ( wildlife club in Hanoi)
- Languages: Vietnamese, English, Japanese



# PHAN DUY QUANG

Finance Manager

Phone: (+84)1263 398 989

Email: quang197@gmail.com

## EDUCATION

### **FOREIGN TRADE UNIVERSITY**

*Bachelor of International Economics and Business*

HANOI,  
2009-present

- Monitor of A1 - high quality class

## EXPERIENCE

### **TEAMWORK CLUB OF TAMVIET GROUP**

*Event department*

HANOI,  
2009-2010

- Being finance manager for "Survival skills" event in April 2010

### **GGIO VIETNAM (GO GREEN INTERNATIONAL ORGANIZATION)**

*Supporting Department*

HANOI,  
2010-present

- Vice manager of Supporting Department, in charge of finance management

## ADDITIONAL INFORMATION

- Interest: Joining volunteer events, playing football, playing guitar, Rock music, Photography
- Languages: Vietnamese, English



# THAN QUYNH TRANG

**Marketing Manager**

**Phone:** (+84)928 299 666

**Email:** thanquynhtrang.ftu@gmail.com

## **EDUCATION**

### **FOREIGN TRADE UNIVERSITY**

*Bachelor of International Economics and Business*

- Secretary of Youth Union of J1 Class

HANOI,  
2008 - present

## **EXPERIENCE**

### **LHO (LIGHTNING HEART ORGANIZATION)**

*External Relations Department*

- Taking care of the homeless children at pagodas

HANOI,  
July 2009 - January 2010

### **GGIO VIETNAM (GO GREEN INTERNATIONAL ORGANIZATION)**

*Vice president*

HANOI,  
2010-present

- In charge of internal relations
- Establishing and keeping contact with sponsors
- Setting up seminars about environment
- Linking members within the clubs and from the outside of the club

## **ADDITIONAL INFORMATION**



- Volunteer of green-summer campaign at Security Investment Club of FTU - one of the largest five clubs at FTU
  - Helping building up house for the poor
  - Cleaning the streets
  - Contacting with the young to establish classes for children
  - Teaching English for children
  - Establishing entertaining, educational programs for children
- Joining Green-day chain in Hanoi (an activity established by the Youth Union in Hanoi)
  - Walking through the streets in Hoang Mai district to call for environment-saving conception
  - Joining the clip ending the campaign with the slogan: "Live green today for thousands of next green years!"
- Attending Green Day by British Council in Vietnam
- Fourth prize of the national English competition for gifted students
- FTU Representative for the 15th Hanoi Youth Union Celebration
- Interests: reading, dancing, fishing, listening to music, social activities, traveling...
- Languages: Vietnamese, English, Japanese.