


 Easton, PA 18042

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## Project Management Education

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**Google** - [Project Management Professional Career Certificate](#)

*Jan 2023 - Jul 2023*

- [Foundations of Project Management](#)
- [Project Planning: Putting It All Together](#)
- [Project Initiation: Starting A Successful Project](#)
- [Project Execution: Running the Project](#)
- [Agile Project Management](#)

**UC Irvine** - [Project Management Principles & Practices Specialization](#)

*Jan 2023 - Jun 2023*

- [Initiating & Planning Projects](#)
- [Budgeting & Scheduling Projects](#)
- [Managing Project Risks & Changes](#)

## Additional Education

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**Udacity** - [Nanodegree Front-End Web Developer](#)

*Dec 2017 - Nov 2018*

- Grow with Google Full Scholarship Award Winner

**Oregon State University** - BS Political Sciences

*Aug 2011 - Oct 2013*

- [National Society of Collegiate Scholars](#)
  - Commitment to Scholarship, Leadership, and Service

## Agile Software Engineering Experience

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### **Willkie, Farr & Gallagher** – *Senior Front-End Engineer*

New York, NY | *Jul 2022 - Oct 2022*

- Planned, organized, and scheduled meetings between cross-functional internal and external teams overseas
- Led front-end team, managing tasks with Asana and Trello Kanban boards to redesign the [public-facing website](#) with Sitecore CMS, an internal mobile app for partners returning to the office through Fliplet, and two responsive, single-page, data visualization web apps

### **9 Rooftops Marketing** – *Front-End Engineer*

Harrisburg, PA | *Aug 2021 - Jul 2022*

- Presented AWS software project pitch to stakeholders at the Pennsylvania Lottery
- Collaborated with cross-functional teams across three organizations, breaking down barriers for stakeholders with concerns regarding other teams or organizations including state laws and regulations

### **Hearst Magazines Digital Media** – *Jr Front-End Engineer*

New York, NY | *Dec 2018 - Aug 2021*

- Generated over \$711,000 in subscriptions across 22,000 new subscribers annually
- Developed the templated paywall system with cross-functional teams seen across websites for Hearst Magazines like Cosmopolitan, Esquire, Seventeen, Popular Mechanics, Good Housekeeping, and Runner's World among others

## Award Winning Project Associate Experience

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### **Home Depot** – *Project Associate*

Easton, PA | *May 2016 - Dec 2018*

- [Regional Associate of the Month](#): *Oct 2017*
- [Project Execution Homer Award Winner](#): *Oct 2017*
- [Project Execution Efficiency Homer Award Winner](#): *Jul 2017*
- [Project Execution Efficiency Homer Award Winner](#): *Apr 2017*
- [Customer Service & Project Execution Homer Award Winner](#): *Dec 2016*

## Leadership & Management Experience

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### **Lowe's – Customer Service Manager**

Easton, PA | Oct 2012 - May 2016

- Elected Voice Team Captain to act as a conduit of communication between staff and management
  - Increased employee morale, based on an annual survey, from 44% to 86% over three years
- Led, communicated, scheduled, planned, trained, and organized internal and external teams to coordinate customer installation of flooring, wall tiles, window coverings, windows, and doors

### **Gold's Gym – Area Sales Manager**

Lehigh Valley, PA | Jan 2009 - Oct 2012

- Focused on customer service and sales
- Scheduled, planned, trained, and organized a team of over 20 personal trainers across 5 locations

### **Vitamin Shoppe – Assistant Manager**

Montgomeryville, PA | Feb 2008 - Jan 2009

- Focused on customer service
- Assisted the store manager in leading, planning, scheduling training, and organizing a team of 4-8

### **Target – Logistics Team Lead**

Quakertown, PA | Apr 2006 - Feb 2008

- [Great Team Hero](#) (employee of the month), and multiple-time [Great Team](#) recipient
- Communicated with third parties to schedule and implement the non-profit animal food donation program

### **Foundation to Support Animal Protection – Inventory Manager**

Norfolk, VA | Aug 2004 - Apr 2006

- Interned from August through November 2004
- Managed, communicated, planned, and organized the delivery and housing of all educational materials

**Starbucks** – *Assistant Manager*

Monroeville, PA | *Feb 2004 - Aug 2004*

- Trained new employees
- Led, scheduled, budgeted, planned, and organized events with the directive of increasing employee morale

**Genesco** – *Journey's Store Manager*

Monroeville, PA | *May 2002 - Feb 2004*

- Hired and trained new employees
- Managed, scheduled, planned, and organized a team of 8-12